



Managing your payment plan online

Go to "[MySandburg](#)",

- "Log In"
- Under "Self-Service Menu" select "Student Menu"
- select "My Account"
- select "Sign up for the payment plan/Manage plan"
- click "[Click here](#)" to open a window leading to our payments processor, Nelnet
- next to the "Payment Plan & Billing" is "View Details" click "View Details"
- View by all terms or specific terms
- Nelnet Payment Processing Policies
- View Payment Summary
- There are tabs for"
 - Schedule
 - Upcoming payments, click to see full schedule.
 - Transactions
 - All transactions
 - Past 30 days
 - Past 60 days
 - Past 90 days
 - Date Range
 - Balances
 - Payments Made
 - All transactions
 - Past 30 days
 - Past 60 days
 - Past 90 days
 - Date Range
 - All payments
 - Successful payments
 - Unsuccessful payments
 - Changes
 - All transactions
 - Past 30 days
 - Past 60 days
 - Past 90 days
 - Date Range